

STOP! LOOK! PLEASE READ CAREFULLY!



You have now obtained this packet or checklist to proceed as a Self-Help litigant.

You **must** follow the procedures listed within your packet before a final hearing date can be scheduled with the judge.

Below is a checklist of items that **MUST** be filed prior to a court date being issued. You must contact the Self-Help Office at (863) 534-5843 to request a review of your file. **Please have your case number available and advise the court specialist that your case is assigned to Highlands County.**

*If your address changes at anytime during these proceedings, please file a **Notice of Current Address** form with the Clerk of Court.

CHECKLIST FOR FORM 12.901(b) (2) PETITION FOR DISSOLUTION OF MARRIAGE WITH PROPERTY BUT NO DEPENDENT OR MINOR CHILD (REN) (02/18):

- Civil Cover Sheet
 - Petition for Dissolution of Marriage with Property but No Dependent or Minor Child (ren)
 - Notice of Limitation of Services Provided
 - Notice of Social Security Number
 - Affidavit of Corroborating Witness or Proof of Residency (6 months)
 - Proof of Service, Answer or Waiver by Respondent, or Default
 - Memorandum for Certificate of Military Service/Affidavit of Military Service
 - Settlement Agreement (signed by both parties if an agreement has been reached as to any or all of the issues) **original and 3 copies**
 - Family Law Financial Affidavits (filed by both parties)
 - Notice of Related Cases
 - BVS Form
 - Proposed Final Judgment (**original and 3 copies**)
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- ***New Standing Order (per Admin Order 5-51.0 – must be filed and served with petition)***